



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Douglas Armstrong (DA) School Board Rep	X	Kate Tarpey (KT) President	X	Nyama Reed (NR) Director	X
Jay Saunders (JS) Village Board Rep	X	Sarah Leinweber (SL) Vice President	X	Jennifer Livingston (JL)	X
Kelley McCaskill (KM)	X	Allison Fantetti (AF) Librarian	X	Ellie Gettinger (EG)	X

**ALSO ATTENDED:**

**CALL TO ORDER:** President Kate Tarpey called the Whitefish Bay Public Library Board meeting to order at 6:30 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None.
3. **Introduction of Ellie Gettinger:** Ellie loves the library, she's lived in the community for six years, is excited to get more involved.
4. **DISCUSSION & APPROVAL of Minutes of April 23, 2019:** *Moved: LJ; Seconded: SL; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of Finance Report Through April 30, 2019:** NR summarized the finance report through the end of April. *Moved: JS; Seconded: DA; Approved: unanimously.*
6. **DISCUSSION & APPROVAL of Emergency Procedures:** NR summarized the emergency procedures. Board unanimously felt that because it was a procedure and not policy, it does not need to be approved by them.
7. **Discussion of New Job Description:** NR explained that with the continuous rotating interns, the library staff would like to seek some long term stability with a paraprofessional as library assistant. The library Board felt comfortable with this idea for NR to bring a job description to the June library board meeting.
8. **DISCUSSION of 2019 Director's Goals/Projects:** KT asked how the Board will stay in loop with Orange Boy. NR plans include updates on OB in the monthly Director's report, with action items as necessary.
9. **DISCUSSION of Information Items:**
  - a. Director and Department Reports
  - b. Library Building Maintenance Report
  - c. Library Statistics

NR summarized key aspects from the department reports from adult services staff, youth services staff, and circulation staff. NR reported the Friends had their spring book sale; the Friends had their 4<sup>th</sup> highest book sale revenue since they started recording sales in 2009. Procedures has been updates so kids are able to get a library card at any age.

**ADJOURNMENT:** Meeting adjourned at 7:53pm. *Motion: JS; Second: SL; Approved; Unanimously.*

Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian